

Credits and Meeting Hours:

4 credits = lecture with discussion sections (undergrad)
 = 2½ hours of lecture meeting time - (150 minutes) and one 50 minute discussion

OR

3 credits = lecture with discussion sections (undergrad)
 = two 50 minute lectures per week and one 50 minute discussion
 This configuration cannot be used on large introductory courses with enrollments of 360 or more such as 103, 104, 106. Under this format, an instructor could teach a course in a 3-credit-hour format, with the course meeting 100 minutes for lecture (two meetings of 50 min. each/week) and a 50 minute section.

3 credit undergrad seminar 695 must be taught for 2 or 2 ½ hours per week.
 2 days/week = 75 minutes/day 1 day/week = 150 minutes

Grad seminar = 3 credit = 2 or 2 ½ hour lecture

CommB = TA's teach 3 sections of 15 students

Undergrad seminar 401 must be taught at least two days a week.

The number of credits for which a course is offered must accurately reflect the number of scheduled contact hours for faculty student instruction and/or discussion. A research paper on its own will not normally be considered the equivalent of an hour of faculty student instruction.

General Guidelines: One credit is given for every 50 minutes of class time.

1 credit should equal 750 minutes class time or 12 ½ hours per semester.

3 credits should equal 37 ½ hours class time per semester.